

MAIL PRODUCTS
ADDRESS OFFERS
FRANKING
OPTIONAL SERVICES

Addressed advertising mail: *INFOPOST* and *INFOBRIEF* National

At a glance: important notes on designing
and posting your items

With up-to-date information on
VAT from July 1, 2010

INFOPOST

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1 Conditions

1.1 Content requirements

INFOPOST and *INFOBRIEF* offer different dispatch options.

This is what you can dispatch as addressed mail:

- written notifications and documentation (e.g. offers, product information)
- data carriers (e.g. CDs and diskettes)
- books, brochures, newspapers, and magazines
- catalogs¹

¹ *INFOPOST*/*INFOBRIEF* elements such as written notifications or documentation may be enclosed. Promotions in books, newspapers, and magazines, however, are not equivalent to catalogs.

You can enclose:

- free specimens, samples, and advertising items
- third-party inserts (items from another sender)²

You cannot dispatch the following:

- merchandise intended for sale (excluding books, brochures, newspapers, and magazines)

² If the item element of the other sender is closely linked to the written notifications or similar which is to be dispatched, this is also classed as a third-party insert. Other senders are deemed to be those indicated as the provider of the service mentioned in the part of the item concerned.

Identical content of the items

The contents must be identical in terms of

- the number and make-up,
- the packaging design and format,
- the number and values of postage stamps used (only in connection with cancellation by the sender and *FRANKIERSERVICE*).

Note: All requirements and pieces of information named for *INFOPOST* and *INFOBRIEF* also apply to catalogs. Deutsche Post AG understands catalogs to be promotional materials, either printed or featured on a data carrier that advertises merchandise and/or services.

1.2 Variable text design

With VarioPlus, offers can be designed individually.

Content requirements:

- prompting a direct purchase,
- promoting (free) merchandise and (free) services,
- soliciting donations.

Conditions:

All items have

- one and the same sender,
- the same internal and external address,
- the same envelope format*,
- the same franking within a posting,
- the same basic product.

*Envelope format variances of up to 3 cm in length and width are permitted.

You can enclose:

- free trials, samples and advertising items
- third-party inserts if these can be sent as VarioPlus item as regards their content

For more information on VarioPlus please contact your customer advisor / business customer telephone line** or go to www.infopost.de

** See page 37.

The following are not permitted for VarioPlus:

- invoices, reminders
- credit notifications
- bonus checks with varying euro amounts (if without corresponding proposal document)
- account statements, balance notifications
- annual and business reports
- results of prize draws and competitions and similar
- price lists without associated catalogs
- sales commodities that are not samples (excluding books, brochures, etc.)
- paying-in slips, payment forms, donation receipts and similar
- constituent parts of agreements
- items due to sales and returns
- items for which the recipient must pay a fee or a charge

1.3 Minimum volumes and sorting

INFOPOST

Volume	Sorting
4,000 items	according to zip code in ascending/descending sequence
250 items	according to region (first two digits of the zip code are identical) sorted by zip code in ascending/descending sequence
50 items	according to routing district (sequence of zip codes) of the posting office, sorted by zip code in ascending/descending sequence (e. g. routing district Bonn with zip code sequence 53000 to 53359 ¹)

¹ You can find possible summaries on the Internet at www.infopost.de or you can obtain information at our postal retail outlets. The cities of Berlin, Bremen, Dresden, Erfurt, Frankfurt am Main, Halle, Hamburg, Cologne, Landshut, Magdeburg, Munich, Regensburg, Stuttgart, and Zwickau cover several routing districts for which you can post the items at a single local posting office.

INFOBRIEF

Volume	Sorting
50 items	not required

VarioPlus

The minimum volumes are identical to those for *INFOPOST* or *INFOBRIEF* items.

Please note: If you do not achieve the minimum volumes, you can make additional payments for the missing items (see Charges, page 22).

2 Dimensions, shapes, and weights

2.1 Dimensions and weights (incl. packaging)

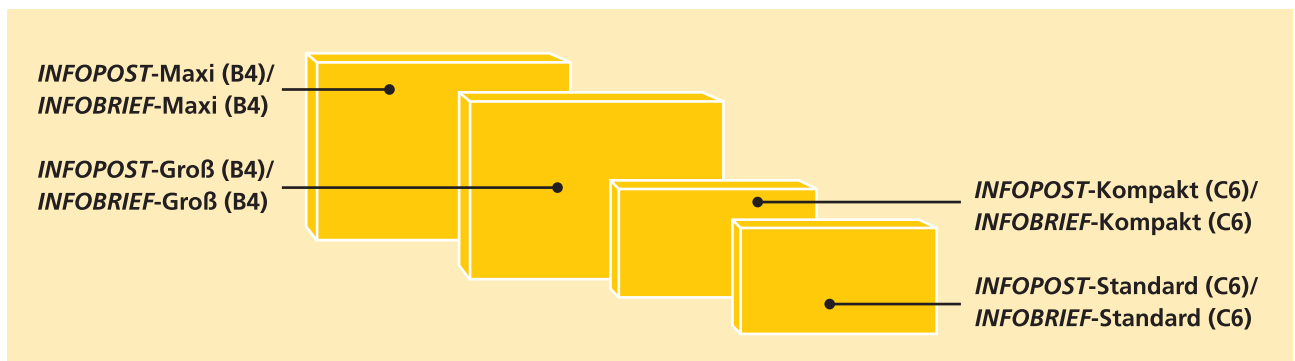
INFOPOST and INFOBRIEF

Product	Length min./max.	Width min./max.	Thickness (height) up to	Weight up to	Shape
Standard¹	14.0–23.5 cm	9.0–12.5 cm	0.5 cm	20 g	rectangular (binding)
Kompakt¹	10.0–23.5 cm	7.0–12.5 cm	1.0 cm	50 g	rectangular (binding)
Groß²	10.0–35.3 cm	7.0–25.0 cm	2.0 cm	1,000 g	rectangular (square possible ³)
Maxi	10.0–35.3 cm	7.0–25.0 cm	5.0 cm	1,000 g	rectangular (square possible ³)

¹ The maximum dimensions include, for example, the B6, C6, and DIN long envelope sizes. The length is at least 1.4 times greater than the width.

² The maximum dimensions include, for example, the B4 envelope size.

³ If sides measure more than 12.5cm.



2.2 Creative shapes

Creative shapes are possible if:

- despite jagged edges, bulges, and attachments, the item still has an enclosed, uniform surface
- items are suitable for stacking
- items can be assigned to the Standard, Kompakt, Groß, or Maxi basic products depending on the measurements from edge to edge and the thickness, for *INFOPOST* at least sorting by routing region

Minimum dimension ¹	Maximum dimension ²
23.5 cm x 12.5 cm	35.3 cm x 25.0 cm

¹ Must reach the edges of Standard letters in all directions.

² Up to the edges of Maxi letters.



INFOPOST-Standard Kreativ, size: 235 x 125 mm

3 Item design

3.1 Machine readability

In order to process items automatically, Deutsche Post uses address readers to read the necessary address elements required for sorting the items. To this end, items must be suited for machine processing and the addresses must be readable. The following requirements apply:

- Please use the correct five-digit zip code (including leading zeros)
- Address in the correct order and subdivide as prescribed
- Type heights between 2.5 mm and 4.7 mm are mandatory
- Font sizes 10–12 pt

Machine-readable fonts:

e.g., Arial, Courier, Helvetica, and Frutiger

Fonts types that are not machine-readable:

italic type, fancy types, non-uniform type, script, reverse type, outlined type, shaded type, gag type, 'PRINTED LETTER' TYPE and broken type.

Please note: Should particular faults not be noticed until after acceptance, you will receive the items back but the charge cannot be reimbursed.

Are you unsure whether your items are machine-readable or suitable for machine processing?

Then please contact your customer advisor/business

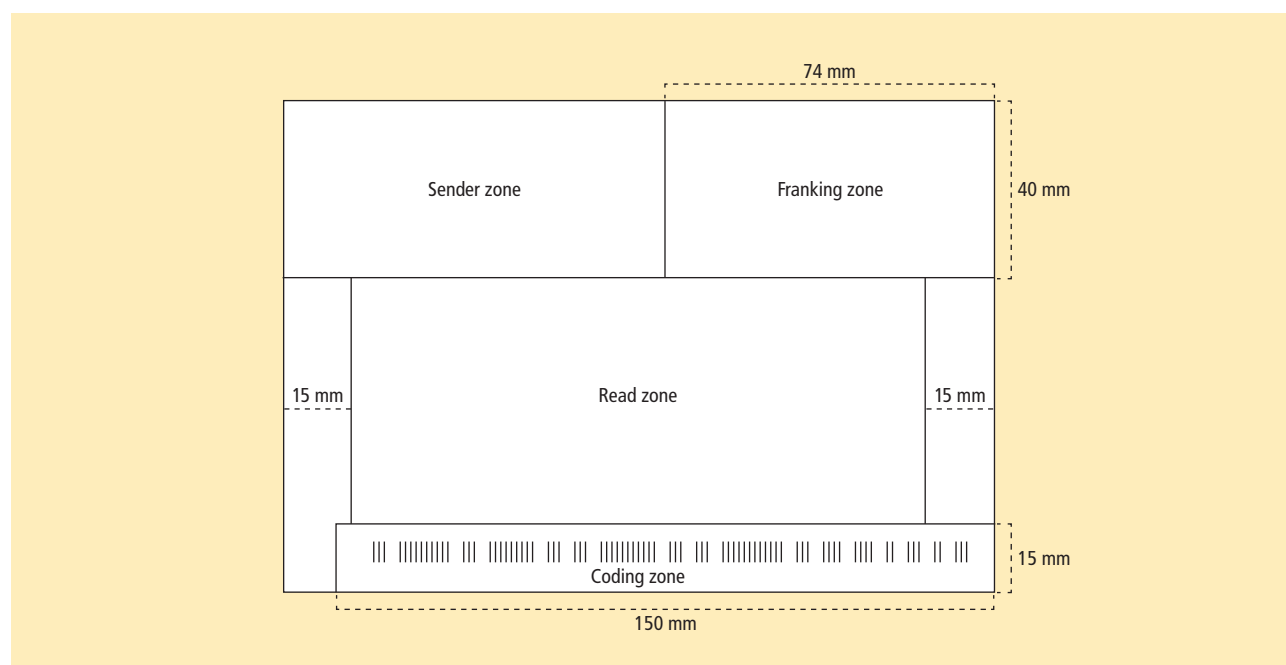
customer line* or the MAIL automation officer at the mail center before placing an order for production or printing.

*See page 37.

3.2 Machinability

Envelope requirements:

- coding and reading zones must be kept free (see graphic below)
- no glossy or bright paper for the address side
- absorbent paper for smudge-proof appliance of the codes required for machine sorting
- only one window on the address side (applicable to Standard items only).



Please note: For comprehensive information concerning machine-readability and suitability for machine processing, please refer to Deutsche Post's *Automationsfähige Briefsendungen* brochure (Technical Mailing Guide) or go to www.infopost.de on the Internet.

3.3 Sealing and wrapping

You can post your items open or sealed. However, please ensure that the flaps for sealing do not stick up. They must either be tucked in or stuck down. The sender details must be recognizable from the outside.

Random checks of sealed items

To check compliance with the content requirements, we reserve the right to open random samples of sealed items. If the items are no longer suitable for dispatch, they will be returned to be repacked. You will be reimbursed for items franked by you or canceled by the sender.

INFOPOST without wrapping¹

You can dispatch

- papers/documents in the form of magazines stapled on the left-hand side (at the front), or
- papers/documents folded like newspapers without envelopes or foil wrapping

if they

- are longer than 23.5 cm or wider than 12.5 cm and
- heavier than 30 g
- are at least pre-sorted by routing region or five-digit zip code.

Inserts are possible, if there is no risk of them falling out during transit.

Requirements for placing the address:

- in the upper section of the document (see graphic on the right)
- on a sufficiently large, monochrome, and light surface
- in readable form (folds and/or staples must be on the

right hand side = reverse side)

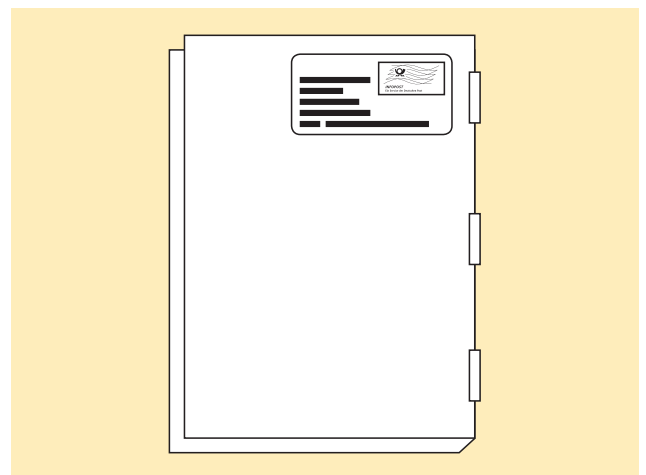
- on the document itself, on an adhesive label, or behind an open cut-out section or a cut-out section covered by a transparent sheet

¹ Applies to *INFOPOST* only, not to *INFOBRIEF*.

Please ensure that the cover sheet is sufficiently sturdy, if you want to keep the cut-out section open. Sender details and other data may extend to the address if they do not affect its readability.

Are you unsure whether you can dispatch the item without wrapping?

Then present a sample to your customer advisor before printing.



Please note: *INFOPOST* items without wrapping cannot be redirected or returned.

4 Franking

Types of franking

There are different possibilities for franking your items. Only one franking type is permitted within one posting.

Customer requirement	Recipient perception	Handling costs	Costs	Additional price on top of the item charge
Franking mark	XX	X	X	
Machine franking	X	XX	XX	
IT franking	X	XX	XX	
Cancellation by the sender	XXX	XX	XX	
<i>FRANKIERSERVICE</i>	X	X	X	X
<i>PLUSBRIEF</i>	XXX	X	X	X

xxx high xx medium x low

4.1 Franking marks

4.1.1 Franking wave

The following requirements apply to the franking wave:

- application to the upper right-hand corner of the address side
- reverse print is not possible
- for download and more information go to the Internet at www.deutschepost.de/frankiervermerk

Template for *INFOPOST* franking wave



4.1.2 Reduced franking mark

The reduced franking mark is printed in the address area and is particularly suitable for franking *INFOPOST* items without wrapping. The franking zone must be kept free and nothing should be printed on it. The impression must be clearly visible/readable above the address (see www.deutschepost.de/frankiervermerk for a sample).

Template for reduced franking mark



Note: See page 24 for ZL (special services) franking.

4.1.3 Customized presentation

The customized presentation must be used only

- as a franking mark as part of the posting for items to be paid for in cash (*INFOPOST/INFOBRIEF* National), or
- using IT franking with the matrix code in the address area

The customized representation must not look like an actual stamp so as to avoid confusion. Numeric values that could be confused with a euro value (postage value) must not be printed.

Do not print any country names such as “Deutschland,” “Germany” or similar, and also do not print “Deutsche Post.” You may, of course, print your company name or other terms.

It is not permitted to apply multiple customer motifs (next to each other or below each other). Note: Please visit our Internet site at www.deutschepost.de/frankiervermerk for further information.

Template for customized *INFOBRIEF* presentation



Template for customized *INFOPOST* presentation

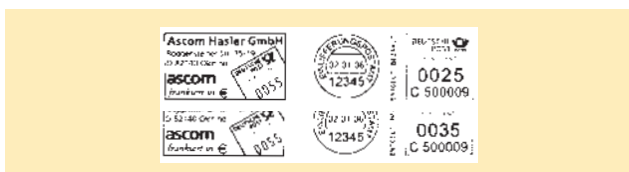


4.2 Machine franking, Frankit, and IT franking

When using an approved franking machine or the IT franking procedure (by agreement with Deutsche Post), the *INFOPOST* or *INFOBRIEF* item type is indicated

in the inscription if no “Postage paid” insert can be activated.

Template for franking machine impression



Template for IT franking with data matrix code in the window



Dimensions: Standard window 90 mm x 45 mm, information line (*99*IP25003)*optional

Template for Frankit €0.25 impressions



Template for Frankit €0.35 impressions



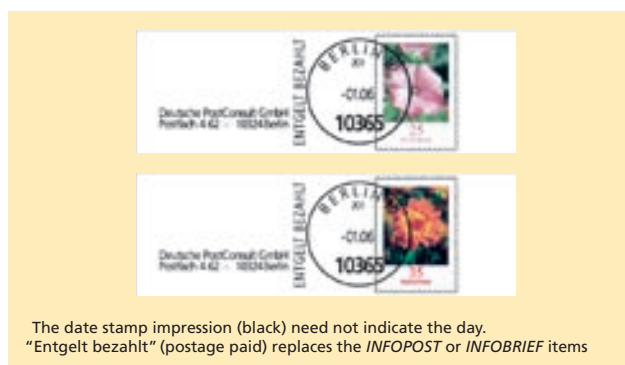
4.3 Cancellation by the sender

The canceling machine is registered with Deutsche Post. Please post these items

- at the Deutsche Post retail outlet indicated by the date stamp, or
- at another posting office, for example, if the items are created and posted by an external agent and the posting list is supplied.

Not the right stamps? Then compose the postage of the denominations available. We will reimburse you for any overpayment up to the next possible value stage that can be reached with up to two stamps.

Template for cancellation by the sender



Please note: Envelopes or wrappings bearing a franking mark may only be used for *INFOPOST* or *INFOBRIEF* items.

4.4 FRANKIERSERVICE

We will take over the “franking” or “cancellation by the sender” process for *INFOPOST* and *INFOBRIEF* for an additional charge. There are no discounts for presorted items.

You can find additional information in the *FRANKIERSERVICE* brochure or on the Internet at www.frankierservice.de

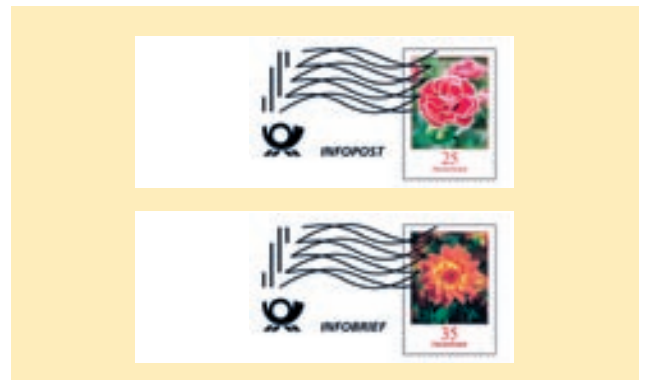
FRANKIERSERVICE template



4.5 PLUSBRIEF

The postage stamp and the postmark are already printed on the envelope. You can obtain more information in the “Das Plus für Ihr Geschäft: Umschlag plus Marke in einem” brochure (*the plus for your business: envelope plus stamp in one*) or on the Internet at www.plusbrief.de

PLUSBRIEF template



5 Special services

5.1 Collection

We collect your *INFOPOST* items within Germany subject to the following basic conditions.

Conditions for collection free of charge¹:

- minimum collected is at least 5 t (total net weight)
- you submit an electronic data format (AM.exchange, EDS expiring) to IT Customer Support MAIL (IT CSB) in Darmstadt 48 hours prior to collection

Information on AM.exchange can be found at www.deutschepost.de/am (AM = Auftragsmanagement, order management).

Collection subject to a charge² if:

- the total net weight of the items to be collected is less than 5 t
- you post items with a dispatch plan (see template on p. 18) instead of an electronic data format
- written registration of the collection at our depot responsible 72 hours prior to collection (if using AM.exchange, then 48 hours prior to collection).

Large shipments of more than 1,000 pallets must be registered six weeks before posting.

In any case, loading is deemed to be the responsibility of the mailer.

The volumes to be collected can comprise different partial mailings. In such cases an electronic data format is required for each posting.

For posting volumes of more than 100 pallets the following applies: if more than thirteen pallets are produced for the same routing zone, these pallets must be loaded according to destination for the relevant destination depot.

Our depot / mail center can only carry out your collection order if a written notification of the items to be collected is submitted on the day before the collection journey (up to 12 noon) disclosing the

- collection address,
 - collection date/time,
 - point of contact,
 - telephone/fax number,
 - pallet number and weight for each pallet destination and
 - campaign name/title
- (update dispatch plan where required). The collection is deemed to be agreed once this documentation is transferred or completed.

The collection is bindingly assured (confirmation by 5 p.m. of the day of advice) with the order confirmation in the form of a delivery note for each collection vehicle. The information on the delivery note is binding for loading.

If the notification is submitted after 12 p.m. (Mon–Fri), next-day collection cannot be guaranteed (Sundays and public holidays not included). If a collection is to be made on Monday, the advice must be submitted by Friday.

Before these shipments are collected they are checked on-site by Deutsche Post employees.

¹ Free of charge outside Germany (European mainland) for up to 100 km beyond the border, after that €1.74 per kilometer driven (plus statutory VAT).

² Charges per collection/international: €1.74 per kilometer driven beyond the border in addition to the national collection charge (plus statutory VAT).

Please note: Collections outside Germany require a separate written agreement. You can find out more by contacting your customer advisor/business customer line.*

*See page 37.

5.2 Pallet storage

If required, we can store your pallets. You can find out on page 31 what requirements must be taken into account with regard to pallet production.

*See page 37.

For more information on pallet storage please contact your customer advisor / business customer line.*

5.3 PREMIUMADDRESS

PREMIUMADDRESS enables you to determine in advance what will be done with your items if they are undeliverable or if the recipient has moved.

PREMIUMADDRESS: the electronic option

With *PREMIUMADDRESS*, the information is provided to you electronically.

Before you can use *PREMIUMADDRESS*, you need to have a contractual agreement with us. A data matrix code must be printed on the item. You can find more information on this at www.premiumaddress.de

Dispatch from outside Germany:

- no return of undeliverable items if the sender's details are in a foreign country
- return only possible when specifying a domestic sender

Data protection:

Deutsche Post is committed to the protection of data privacy. We can only inform you of a new address which has become known to us as a result of a request for redirection, if the addressee has consented to third parties being informed.

PREMIUMADDRESS



PREMIUMADDRESS label



Please note: *INFOPOST* and *INFOBRIEF* without *PREMIUMADDRESS* are destroyed if they cannot be delivered. *INFOPOST* items without wrapping are not redirected or returned.

6 Charges

6.1 Overview of charges

(The *INFOPOST* charges specified are subject to statutory VAT)

INFOPOST

Standard	€0.25/item
Kompakt up to 20 g	€0.28/item €0.28–0.39/item
over 20 g and up to 50 g	Calculated based on the formula (weight in whole g* – 20) x 0.352 cents + 28 cents**
Groß up to 20 g	€0.36/item €0.36–0.64/item
over 20 g and up to 100 g	Calculated based on the formula (weight in whole g* – 20) x 0.352 cents + 36 cents*
over 100 g and up to 1,000 g	€0.64–1.05/item Calculated based on the formula (weight in whole g* – 100) x 0.046 cents + 64 cents**
Maxi up to 20 g	€0.73/item
over 20 g and up to 100 g	€0.73–1.01/item Calculated based on the formula (weight in whole g* – 20) x 0.352 cents + 73 cents*
over 100 g and up to 1,000 g	€1.01–1.42/item Calculated based on the formula (weight in whole g* – 100) x 0.046 cents + 101 cents**

* Fractions of grams must be rounded up to whole grams.

** Cent amount rounded to full cents.

6.1 Overview of charges (continued)

INFOBRIEF

Standard	€0.35/item
Kompakt	€0.75/item
Groß	€1.35/item
Maxi	€1.80/item

Additional charges for creative shapes

<i>INFOPOST-KREATIV</i>	€0.07/item (plus statutory VAT)
<i>INFOBRIEF-KREATIV</i>	€0.09/item

Note: Detailed charges are listed on the insertion sheets enclosed.

6.2 Additional payments

Saving postage costs with additional payments

If you do not reach the relevant minimum volume, you can make corresponding additional payments.

The calculation is based on the net item charge (charge for the individual items). For VarioPlus the additional payment is based on the item with the lowest weight.

Example calculation for standard letter / *INFOPOST* Standard

Posting of 30 items for the routing district of the posting office ¹		
	30 standard letters	30 items <i>INFOPOST</i> Standard with additional payment for 20 missing items
Charges	30 x €0.55 = €16.50	30 x €0.25 = €7.50 20 x €0.25 = €5.00
Costs	€16.50	€12.50 + €2.38 statutory VAT = €14.88

¹ Minimum volume 50 items.

Example calculation for standard letter / *INFOBRIEF* Standard²

Posting of 45 items		
	45 standard letters	45 items <i>INFOBRIEF</i> Standard with additional payment for five missing items
Charges	45 x €0.55 = €24.75	45 x €0.35 = €15.75 5 x €0.35 = €1.75
Costs	€24.75	€17.50

² Minimum volume 50 items.

6.3 Discounts on charges

Bundle and tray production: criteria for discounts

Production	Product	Volume < 25,000 items	Volume ≥ 25,000 items
Routing region tray	Standard letter/ Kompakt letter	filled at least halfway or net fill weight at least 2.5 kg	no minimum thresholds
Routing region tray*	"Großbrief" (large letter) and Maxi letter	filled at least halfway or net fill weight at least 6 kg	no minimum thresholds
Zip code tray	"Großbrief" (large letter) and Maxi letter	filled at least halfway or net fill weight at least 6 kg	filled at least halfway or net fill weight at least 6 kg
Routing region bundles*	"Großbrief" (large letter) and Maxi letter	at least 5 items	no minimum thresholds
Zip code bundles	"Großbrief" (large letter) and Maxi letter	at least 5 items	at least 5 items

*No discount on charges for *INFOPOST* without wrapping.

Pallets: criteria for discounts

- All of the following criteria must be fulfilled for a discount:
- sorting by routing zones or routing regions
 - for Standard and Kompakt items:
100 kg minimum net weight
 - *INFOPOST* in card form:
50 kg minimum net weight
 - for Groß and Maxi items:
200 kg minimum net weight

6.3 Discounts on charges (continued)

Overview of the discounts

Posting volumes	Bundle/tray production, routing region	Bundle/tray production, zip code ¹	Pallet production, routing zone	Pallet production, routing region
from 4,000	2%	4%	1%	3%
from 25,000	3%	5%	2%	4%
from 100,000	4%	6%	3%	5%
from 250,000	5%	7%	4%	6%
from 500,000	7%	8%	6%	7%

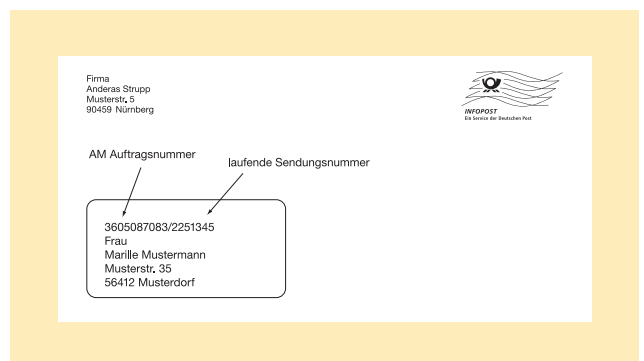
¹ Sorting by zip code only possible for Groß and Maxi items.

Additional discounts on charges with “Zusätzliche Leistung” (special service, ZL) franking mark

For *INFOPOST* with franking mark (ZL), an additional discount of one per cent on the net charge is granted. This is subject to compliance with all rules:

- posting of at least 4,000 items (also for partial mailings, additional payment not possible)
- consecutive numbering of the items by ascending or descending order of the zip code
- entry of the first of the consecutive numbers (start number) on the posting list (posting list for *INFOPOST* National in large volumes)
- registration 48 hours prior to posting with electronic data format (AM.exchange) with IT Customer Support *MAIL* (IT CSB)

- print of numbering and electronic data format number (AM.exchange) in a separate line above the address (see graphic below)
- presentation of a dispatch plan when posting in addition to the posting list (see template on page 25)



Template of the franking (ZL) dispatch plan

Customer number of sender: 9999999999
 Name of sender: Sample Company GmbH
 Street name of sender: Anystreet 2
 Zip code / city of sender: 99999 Musterhausen

Customer number of poster: 9999999999
 Name of poster: Sample Company GmbH
 Street name of poster: Anystreet 2
 Zip code / city of poster: 99999 Musterhausen

Description of posting: Franking mark

Dispatch plan / order number 6002000131-071212A000000004

Processing date: July 2, 2010

Domestic: *INFOPOST* Standard

Routing region	Item numbers		Units
	from	up to	
01	000001	014495	14495
02	014496	021406	6911
03	021407	025732	4326
05	025733	040049	14317
06	040050	058849	18800
07	058850	066191	7342
08	061192	073990	7799
09	073991	083881	9891
10	083882	090177	6296
12	090178	098348	8171
13	098349	104328	5980
14	104329	112519	8191
15	112520	120021	7502
16	120022	127168	7174
17	127169	135455	8287
18	135456	142687	7232
19	142688	147596	4909
20	147597	148108	512
21	148109	151487	3379
22	151488	155239	3752
23	155240	158274	3035
24	158275	161605	3331
25	161606	163810	2205
26	163811	167397	3587
27	167398	170246	2849
28	170247	172464	2218
29	172465	175085	2621
30	175086	177991	2906
31	177992	181767	3776
32	181768	184757	2990
33	184758	187653	2896
34	187654	190857	3204
35	190858	194516	3659

6.4 Collection and storage charges

In all cases, loading is deemed to be the responsibility of the mailer.

Charges per collection ¹							
km ² to	5	10	15	20	30	40	150
€ ³	35.79	46.02	56.24	66.47	86.92	107.37	127.82

Demurrage charges ³											
Hours	≤ 1.0	> 1.0	> 2.0	> 3.0	> 4.0	> 5.0	> 6.0	> 7.0	> 8.0	> 9.0	> 10.0
	Free	39.11	78.23	117.34	156.46	195.57	234.68	273.80	312.91	352.02	391.14

Pallet storage ³	€4.19 per pallet
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¹ Charges per collection/international: €1.74 per kilometer driven (plus statutory VAT) beyond the border in addition to the collection/national charge.

² The calculation must be based on the one-way trip to the nearest possible posting office for INFOPOST items (the relevant charge rate includes the costs for a return trip). If the requirements of the General Terms and Conditions (GT&C) are not fulfilled (delay, deviation in the item structure/quantity, etc.), the calculation will be based on the route to the depot responsible.

³ Charges plus statutory VAT.

6.5 Settlement

The calculation of the charge is based on the nature and the weight of the specimen copy (display of the postal scales at the time of posting). We calculate the charge for the number of items in the posting based on your details in the posting list (posting list for *INFOPOST* National).

Should there be more items in reality, the missing charges are imposed subsequently.

If the number of items is lower we will refund the difference.

Difference amounts (net)

Charge owed	Charge difference determined	Additional claim or refund
≥ €500	> €10	yes
< €500	> €5	yes

Please note: When franking your items please base your calculation on the net charge, i.e., the charge for the relevant item without deducting any discounts that are to be taken into account.

7 Preparation for dispatch

7.1 General explanation

Items can be sorted in bundles or trays by zip codes, routing districts, or routing regions.

Zip codes

Contains items with the same zip codes, identification by specifying the five-digit zip code, e. g. 53105.

Routing districts

Identification by specifying the zip code sequence for one routing district, e.g. zip codes “53000–53359”.

Routing regions

Items have the same first two digits in their zip code and are sorted by these digits, identification by specifying the first two digits of the zip code, e.g. 53.

You can also produce “Germany trays”. These contain items that are sorted by ascending/descending zip codes; identification is always 0–9.

7.2 Trays and bundles

The following sorting services are possible for *INFOPOST*:

INFOPOST sorting services

Item transported	Tray size 1	Tray size 2	Bundles
Standard and Kompakt	Sorting by routing region Sorting 0–9	—	—
Groß and Maxi	—	Sorting by routing region Sorting 0–9 ¹ Sorting by zip code ¹	Sorting by routing region Sorting by zip code

¹If tray is available.

Trays

Post your items, which are ordered by zip codes, in trays and ensure that:

- all items in the trays are placed the same way round (with addresses facing the tray label / tray code), and
- Standard and Kompakt items in size 1 trays are placed in the trays “upside down”.

We will provide you with the necessary trays. You can obtain more information in the “Leergut für volle Leistung” (Empties for full service) brochure or on the Internet at www.infopost.de

Identifying the trays

- Letter trays must always have tray labels / tray codes
- Deutsche Post AG supplies these (in small quantities) or you can produce them in accordance with our specifications
- Insert the tray labels into the frame provided for this purpose or place them on the items if no frame is available.

INFOPOST/Kataloge

0–9

Example: Graphic shows the original size of Germany trays: 16.0 cm x 6.7 cm, stiff paper, paper weight 120 g/m² – 150 g/m², paper of a light blue color, HKS 48N 30%, black print

Note: maximum weight per tray 10 kg.

7.2 Trays and bundles (continued)

Bundles

Please produce letter bundles in accordance with the following provisions:

- bundles can be made up for Groß and Maxi items only
- single-destination bundles only for the same postal code or the same routing region (no need for 0–9 identification) and
- firmly tied crosswise so that bundles do not come apart in transit and
- the addresses must be aligned

Marking of bundles

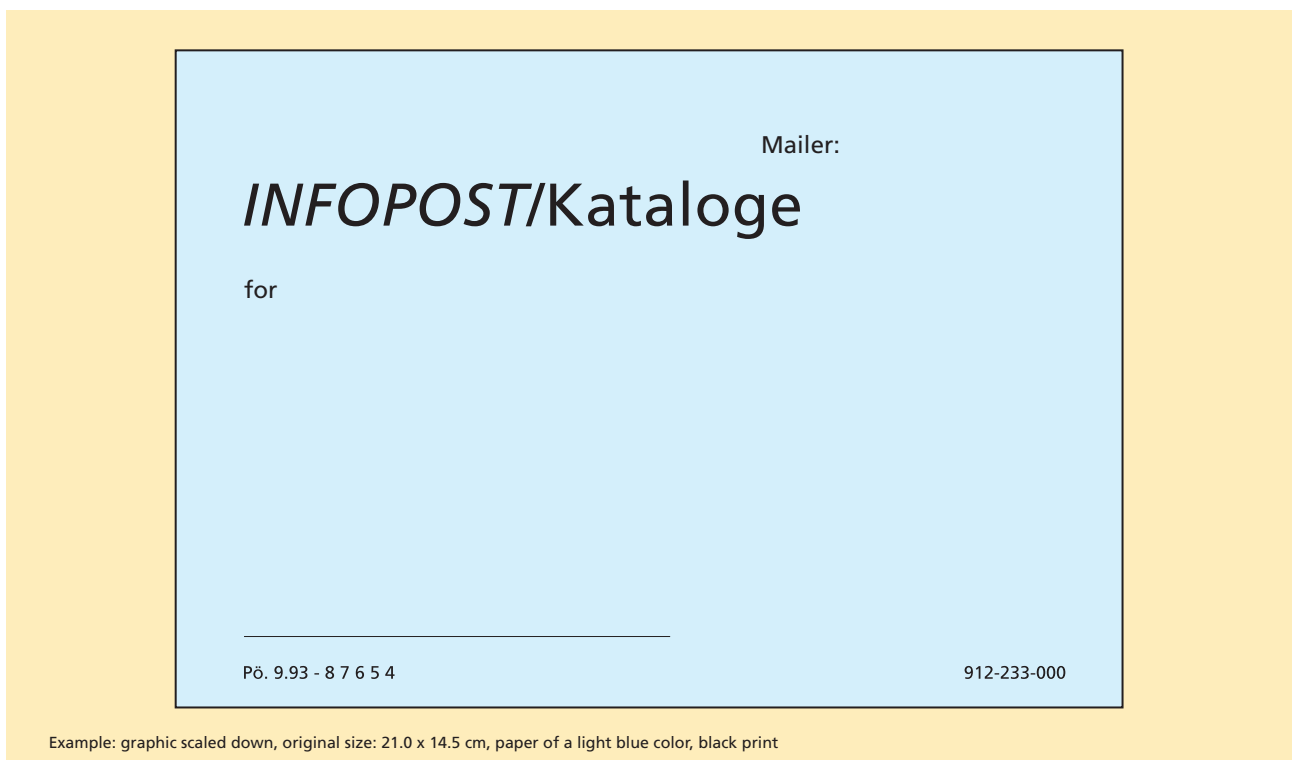
Routing region bundles

- with special labels: Deutsche Post AG supplies the bundle labels (in small quantities) or you can produce them in accordance with our specifications
- alternative: marking all the items of a bundle (information line) or at least the top item (e.g. *54* or #54#)

Zip code bundles

- no special marking required

For shrink-wrapped bundles a sufficiently large bundle label must be used in order to prevent the bundles from being confused with loose items.



Note: maximum weight per bundle 10 kg.

7.3 Pallets

Trays and bundles of an aggregate weight of 0.5 t and above must be consolidated on Euro pallets. The following must be taken into consideration:

- suitability of the transport protection for several transhipments
- maximum pallet height: 1.8 m (including the pallet)
- each pallet may contain only bundles or only trays
- use only Euro pallets which comply with the European Pallet Association's (EPAL) standard for interchangeable pallets¹
- stackable up to a gross pallet weight of 600 kg
- maximum gross weight 700 kg

¹ Deutsche Post supplies used pallets as an exchange. You have no claim to new pallets.

No combination with other types of item (e. g. books and goods, Pressepost items or similar). Additional information may be found in our General Terms and Conditions, under transport resources ("Transportbetriebsmittel").

Identification of the pallets

- Pallets are at all times to be identified by pallet labels on all four sides of the pallet and on the top
- Identification of the routing zone pallet by specifying the first digit of the zip code
- Identification of the routing region pallet by specifying the first two digits of the zip code
- It is not possible to produce zip code pallets

Absender: Werber 1 2 3	Kunden-Nr. Absender: 1234567890	Auftrags- / Aktionsbezeichnung OV 804	Palletten-Nr. von Gesamtzahl 23 / 107
Einsender: Lettershop xyz	Kunden-Nr. Einsender: 987654321	Kunden-Nr. Datenproduzent: 1237894560	
Infopost 56			Bereich für postalische Zwecke:
Auftragsnummer des Kunden: Gewicht der Palette: Anzahl Behälter/Ordnung auf Palette: Anzahl Sendungen auf der Palette: erstellt durch «Software, Version»		Feld für Palettensymbol	

Example: Graphic of pallet label scaled down, original size DIN A4 format, paper of a light blue color

8 Posting

8.1 Posting

Please post your *INFOBRIEF* items on a given day at the same posting office with the corresponding posting list (posting list for *INFOBRIEF* National) (Figure page 34).

INFOPOST items can be posted in parts over several days, if these consist of separate posting region zone blocks in ascending or descending order (e.g., routing zone 0 on the first day, routing zone 1 on the second day). As a rule, the partial mailing must be completed after 30 days. The first partial mailing must consist of at least 4,000 items.

For Groß and Maxi items you have presorted by routing region and zip code, please specify the quantities separately on the posting list (posting list for *INFOPOST* National in large volumes). The form can be supplied by us or you can produce it yourself according to our specifications.

For each posting or partial mailing we require the following:

- a filled-in posting list (posting list for *INFOPOST* National in small volumes) (for postings of up to a maximum of 5,000 items)
- when claiming discounts on charges or using partial mailings and VarioPlus, please complete the posting list for *INFOPOST* National in large volumes

The list can be downloaded at www.einlieferungslisten.de

- if posting 250 items for the same routing region, a separate posting list must be presented if you jointly post several routing regions
- list the first continuous number (start number) on the posting list, in the appropriate field when posting *INFOPOST* with franking (ZL)
- sample copy of your items as specimen¹
- possibly in electronic data format (AM.exchange)²
- a delivery note³

¹ The sample item must bear an outside and, where appropriate, an inside address and – with the exception of admissible differences – it must be identical to the other items. Please frank your sample item with the franking machine in the zero position (for Frankit: without impression, but with note “franked with Frankit”). Or, if you use the cancellation by the sender method, you may also cancel the item without a stamp on it.

² Binding for all senders with postings exceeding 5 t, who wish to have their items collected free of charge, or for *INFOPOST* postings with franking mark (ZL).

³ Also for partial mailings for a larger posting; sheet 4 of the posting list (posting list for *INFOPOST* National in large volumes).

VarioPlus posting

For VarioPlus please let us have a template for the item as a specimen. For the posting list (posting list for *INFOPOST* National in large volumes), when posting items of different weights, we require further information (Vario list). Please consult your customer advisor / business customer line* to find out what the specifications are in detail and how you can prepare them. When posting items of the same weight, there is no need for the Vario list.

*See page 37.

Please note: You can obtain the posting list and the “AM Electronic Order Management” brochure containing a description of the electronic data format from your customer advisor / business customer line* or download it at www.infopost.de

8.2 Acceptance

We accept up to 5,000 items (a total of 100 kg or ten trays at most) at every postal retail outlet, business mail acceptance office, or postal agency. It is not possible to post items on pallets in these acceptance offices. Our business customer consultants will tell you where you can post larger volumes.

Machine-franked and IT-franked items must always be posted at the posting office agreed with us in the contract. If the quantities mailed are higher, there may be exceptions. Please submit to us two copies each of the posting

lists, data records, and specimens, if, by way of exception, the place of posting differs from the one indicated on the franking mark or you are posting items canceled by the sender at a place of posting that is different from the one indicated on the date stamp.

INFOPOST items with franking mark (ZL) as well as partial mailings and VarioPlus can only be accepted by our bulk mail acceptance offices. Please consult your customer advisor / business customer line* to find out where these are located.

*See page 37.

8.3 Payment

To avoid long waiting times at the counter, not all the sender/mailer information is checked for completeness and correctness. You are therefore given a provisional receipt when you post the items. To ensure a smooth process you must specify your account details on the posting list (posting list for *INFOPOST* and *INFOBRIEF* National). A final settlement is made based on a later check at the mail center.

Each *INFOPOST* partial mailing must be paid for at the time of posting. The reduction of charges for the total posting remains unaffected by this.

Franking marks

Your *INFOPOST* and *INFOBRIEF* items bearing a franking wave can be paid upon posting

- by *POSTCARD* (direct debit),
- in cash,
- using a eurocheque card.

Additional payment

An additional payment to make up for the number of items short of the minimum quantity can be made

- in cash,
- for items franked by the sender by franking-machine impression, on the posting list for the total amount of the additional payments (posting list *INFOPOST* National) (back of sheet 1),
- for items with franking mark according to the payment type selected.

Special feature

With cash payments, we refund discounts by way of remittance to your German current account after the prerequisites necessary for receiving a discount have been checked in the mail center.

Einlieferungsliste INFOBRIEF National



Buchungsnummer		Blatt 3 Einlieferliste	
Angaben zum Kunden		Abwender	
Kunden-POSTCARD-Nummer	<input type="checkbox"/> Zahlung durch Abwender	Frau Marille Mustermann	
2 2 0 1 1 2 3 4 5 9 1 2 3 4 5 6 0		Hauptstraße 32, 56412 Großholbach	
Einlieferer		Name und Anschrift	
Kunden-POSTCARD-Nummer	<input type="checkbox"/> Zahlung durch Einlieferer		
2 2 0 1 1 2 3 4 5 9 1 2 3 4 5 6 0			
Abwenderlicher Zahlungspflichtiger		Name und Anschrift	
Kunden-POSTCARD-Nummer	<input type="checkbox"/> Zahlung durch Zahlungspflichtigen		
Telefonnummer für Rückfragen			
Kontonummer des Zahlungspflichtigen		Kreditinstitut	Bankleitzahl
1 2 3 4 5 6 7 5 0 7	Postbank Musterstadt		3 7 0 1 0 0 5 0
<small>Einlieferer sind verpflichtet, die Postkarten für die Post zu sortieren und für die Post zu kennzeichnen. Die Post ist nicht für unsortierte Postkarten geeignet. Bei einer falschen Sortierung der Postkarten durch den Einlieferer ist die Post nicht für die Sortierung verantwortlich. Die Deutsche Post AG ist nicht für eine mögliche Entwertung der Postkarten durch einen anderen Empfänger verantwortlich.</small>			
Angaben zum Produkt			
Einspargewicht der Sendung in Gramm		Bezeichnung der Anordnung	
Beispielsweise	<input type="checkbox"/> Standard <input type="checkbox"/> Kompakt <input type="checkbox"/> Groß <input type="checkbox"/> Mini		
Zusätzliche Anmerkung		<input type="checkbox"/> Selbstbrief-Kreativ <input type="checkbox"/> StartPlus (Standard bei unterschiedlichen Spezifikationen der Anlage)	
Angaben zur Abrechnung			
Berechnung des Sendungsvergebts (K)			
42	8	50	0,35
Tatsächlich eingefert. Sendungen	Aufgabeteil Sendungen	Summe Stückzahl	Grundgebühr pro Sendung
			Summe Eingangs USD-frei
Berechnung des Bezahlerbetrags (K)			
Summe Eingangs USD-frei	Eingangs FRANKERSERVICE	Betrags durch Franchisierung bezahlt	Gesamteingangs (netto)
			Grutto USD
			Eingangs FRANKERSERVICE
			Zu zahlender / Zu erstattender Betrag
Angaben zur Bezahlung		Feld für interne Postmarken	
Betrags durch Franchisierung bezahlt (Bitte beachten Sie die genauen Formulare und die genauen Postwertzeichen)			
<input type="checkbox"/> Abwenderentwertung / FRANKET	<input type="checkbox"/> Frankierservice mit Postwertzeichen		
<input type="checkbox"/> Abwenderentwertung	<input type="checkbox"/> PLUSBRIEF		
<input type="checkbox"/> DV-Franchisierung			
Nicht durch Franchisierung bezahlt (Bitte beachten Sie die genauen Formulare und die genauen Postwertzeichen)			
Franchisierung		Bezahlung	
<input checked="" type="checkbox"/> Franchisementservice	<input type="checkbox"/> Bar / electronic cash / Geldkarte		
<input type="checkbox"/> Franchisementservice Standard	<input type="checkbox"/> Verrechnungsscheck (nur mit POSTCARD)		
<input type="checkbox"/> Franchisementservice Special	<input type="checkbox"/> Abbuchung vom Konto (nur mit POSTCARD)		
Postwertzeichen			
<input type="checkbox"/> Kundenangaben aktualisiert	<input type="checkbox"/> Annaheteil nach Einlieferungsabschluss		
<input type="checkbox"/> Aufzahlung per Postwertzeichen (je K)			
Bei Unzustellbarkeit:	<input type="checkbox"/> Zahlung bis zur Klärung mit dem Absender/Anbieter		
	<input type="checkbox"/> an Postamt bringen		
Bei konstanter Einlieferung:	<input type="checkbox"/> Einlieferung gekennzeichneter		
<input type="checkbox"/> Prüflingen & Annahemerkmal durchgeführt			
Dr. M. Mustermann, 30.10.10 Unterschrift Postkraft		Anzahl Beblätter	
		5	

8710 - 911 038/000 - Es gelten die AGB INFOBRIEF NATIONAL in der zum Einlieferungszeitpunkt aktuellen Fassung

Posting

8.5 Last posting times/depots

Last possible departure times of Express Logistics Network (ELN) vehicles in the routing regions listed below (Monday to Friday).

(Please contact the relevant mail centers for the departure times on Saturdays and the latest posting times* at the relevant collection points in the routing regions [LReg]). If you wish to have your items collected, the collection times must be agreed with the relevant Dept. 32 (ELN depot).

Depot Leipzig, collection from routing region 01–09

	09 Chemnitz	08 Zwickau	07 Gera	06 Halle	05	04 Leipzig	03 Cottbus	02 Bautzen	01 Dresden
Departs	2:30 p.m.	3:30 p.m.	4:30 p.m.	2:15 p.m.		5 p.m.	2 p.m.	2:30 p.m.	4 p.m.

Depot Berlin, collection from routing region 10–19

	19 Schwerin	18 Rostock	17 Neubrandenburg			14 Berlin-Southwest	13/16 Berlin-North	12/15 Berlin-Southeast	10/11 Berlin-Center
Departs	1 p.m.	12:30 p.m.	12:30 p.m.			4 p.m.	2 p.m.	2 p.m.	3:15 p.m.

Depot Hamburg, collection from routing region 20–29

		29 Celle	27/28 Bremen	26 Oldenburg	25 Elmshorn	24 Kiel	23 Lübeck	21 Hamburg-South	20/22 Hamburg-Center
Departs		12:25 p.m.	2:20 p.m.	12:30 p.m.	11:30 a.m.	1:30 p.m.	11:30 a.m.	2:30 p.m.	3:30 p.m.

Depot Hanover, collection from routing region 30–39 (without routing regions 34, 35, 36)

	39 Magdeburg	38 Braunschweig	37 Göttingen	36 Fulda	35 Gießen	34 Kassel	33 Bielefeld	32 Herford	30/31 Hannover
Departs	3:10 p.m.	5:25 p.m.	4:05 p.m.	9 p.m.	6 p.m.	8 p.m.	3:25 p.m.	4:20 p.m.	6:30 p.m.

Depot Essen, collection from routing region 40–49

	49 Osnabrück	48 Münster	46/47 Duisburg	45 Essen	44 Dortmund		42 Wuppertal	41 Mönchengladbach	40 Düsseldorf
Departs	3 p.m.	4 p.m.	4:30 p.m.	6:30 p.m.	5 p.m.		4:30 p.m.	4 p.m.	5 p.m.

Depot Frechen, collection from routing region 50–59

	59 Hamm	58 Hagen	57 Siegen	56 Koblenz	55 Mainz	54 Trier	53 Bonn	52 Aachen	51 Köln-East	50 Köln-West
Departs	2 p.m.	10:45 a.m.		3 p.m.	1 p.m.	2 p.m.	4:05 p.m.			6 p.m.
Mon			3 p.m.					3 p.m.	3 p.m.	
Tue-Fri			2:30 p.m.					3:30 p.m.	3:30 p.m.	

Depot Mannheim, collection from routing region 60–69

		68/69 Mannheim	67 Ludwigshafen	66 Saarbrücken	65 Wiesbaden	64 Darmstadt	63 Offenbach		60/61 Frankfurt
Departs		4 p.m.	5 p.m.	3:15 p.m.	3:30 p.m.	3 p.m.	3:45 p.m.		3:30 p.m.

Depot Stuttgart, collection from routing region 70–79

	79 Freiburg	78 Villingen-Schwenningen	77 Offenburg	76 Karlsruhe	75 Pforzheim	74 Heilbronn	73 Göppingen	72 Reutlingen		70/71 Stuttgart
Departs	2 p.m.	3 p.m.	2 p.m.	3 p.m.	3 p.m.	3 p.m.	4 p.m.	3:30 p.m.		6 p.m.

Depot Munich, collection from routing region 80–89

	89 Ulm	88 Ravensburg	87 Kempten	86 Augsburg	85 Freising	84 Landshut	83 Rosenheim	82 Starnberg	80/81 Munich
Departs	1:30 p.m.	1 p.m.	1 p.m.	2 p.m.	4:05 p.m.	12:30 p.m.	1:10 p.m.	2:15 p.m.	4 p.m.

Depot Nuremberg, collection from routing region LReg 90–99

	99 Erfurt	98 Suhl	97 Würzburg	96 Bamberg	95 Bayreuth	94 Straubing	93 Regensburg	92 Amberg		90/91 Nuremberg
Departs	1:15 p.m.	1:15 p.m.	3 p.m.	4 p.m.	3:30 p.m.	2:30 p.m.	3:30 p.m.	4 p.m.		5 p.m.

Last revised: 2010

* The latest posting times at the bulk mail acceptance offices of the MAIL branches are approximately one hour before the times shown here. Please ask your local posting office for the latest posting times.

9 General Terms and Conditions and contact details

Please note what applies in all cases

INFOPOST and *INFOBRIEF* items are subject to Deutsche Post's General Terms and Conditions for Domestic Letter Mail Service (Allgemeine Geschäftsbedingungen der Deutschen Post *BRIEF NATIONAL* [*AGB BRIEF NATIONAL*]), which your customer advisor and your local retail outlet can make available for you to read or, if you so desire, to take away free of charge.

If the items you mail do not comply with our General Terms and Conditions, we are entitled:

1. to refuse to accept the item,
2. to return or hold for collection an item which has already been handed over and accepted,
3. to deliver the item without notifying the sender and to claim an appropriate charge.

If a collection bindingly agreed upon cannot be carried out at all or as planned for reasons you are responsible for, we are entitled to claim from you compensation for any damage we have incurred. This is claimed as a flat rate per kilometer for the distance between our depot and the agreed place of collection. Naturally, any expenses not incurred will be deducted from this amount and you will be given the opportunity to prove that the expenses were lower.

Questions regarding the product

*Information line for business customers

0180 5 5555

(14 cents per minute (or part thereof) for calls made from a German landline network; maximum charge 42 cents per minute (or part thereof) for calls made from German mobile communications networks; Mon-Sat between 7 a.m. and 8 p.m. excluding public holidays. We will be happy to assist you.

Some details on transit time (delivery period)

For *INFOPOST* and *INFOBRIEF* items, our quality target is to deliver the items within four working days of posting provided the items are posted by the latest times of posting advertised locally. If the items collected are separated into batches for one routing region only, this quality target can usually be met even if the items are posted after the latest times of posting. Page 36 shows the posting times at the different depots, but please contact your depot responsible to find out the very last posting time they allow. Please ask the retail outlets if you wish to know their latest times of posting.

Regular transit time checks conducted by an independent market research company show that our quality target is achieved for more than 95% of all items. However, please understand that we cannot give a contractual transit time (delivery period) guarantee due to the special nature of postal bulk transports.

For further information please go to www.infopost.de or contact your customer advisor / business customer line.*

If you have questions on AM.exchange please contact:

Deutsche Post
Service-Niederlassung IT *BRIEF*
2600 IT CSB
64276 Darmstadt
Germany
E-mail: it-csb@deutschepost.de
Phone: +49-6151-908-8000

If you have any questions on *INFOPOST* and *INFOBRIEF* items or require further information, please contact your customer advisor / local business customer line.*

List of keywords

Address – 5, 11, 13, 14, 29

Collection – 17, 18, 26, 36, 37

Collection (international) – 17, 26

Dimensions – 8, 9, 14

Discount on charges – 15, 23, 24, 32, 33

Franking mark – 13, 14, 15, 25, 33

Franking wave – 13, 33

Identical content – 4

INFOPOST/INFOBRIEF Kreativ – 9, 21

INFOPOST without wrapping – 12, 13, 19, 23

Latest posting times – 36, 37

Machinability – 11

Machine readability – 10, 11

Maximum weight – 29, 30

Minimum volumes – 7, 22, 33

Pallet gross weight – 31

Pallet production – 19, 24

Pallet storage – 19, 26

Partial mailing – 17, 24, 32, 33

Payment – 33

Posting list – 15, 24, 27, 32, 33, 34

Shapes – 8, 9, 21

Tray production – 23, 24

Vario list – 32

VarioPlus – 6, 7, 22, 32, 33

**INFOPOST – Kompakt. Charges in cents
plus statutory VAT.**

Item weight (g)	Charges
1 to 20	28
21	28
22	29
23	29
24	29
25	30
26	30
27	30
28	31
29	31
30	32
31	32
32	32
33	33
34	33
35	33
36	34
37	34
38	34
39	35
40	35
41	35
42	36
43	36
44	36
45	37
46	37
47	38
48	38
49	38
50	39

INFOPOST – Maxi. Charges in cents plus statutory VAT.
 (Example: An item weighing 203 g costs 106 cents net.)

Weight (g)	0	100	200	300	400	500	600	700	800	900
1	73	101	106	110	115	119	124	129	133	138
2	73	101	106	110	115	119	124	129	133	138
3	73	101	106	110	115	120	124	129	133	138
4	73	101	106	110	115	120	124	129	133	138
5	73	101	106	110	115	120	124	129	133	138
6	73	101	106	110	115	120	124	129	133	138
7	73	101	106	111	115	120	124	129	134	138
8	73	101	106	111	115	120	124	129	134	138
9	73	101	106	111	115	120	124	129	134	138
10	73	101	106	111	115	120	124	129	134	138
11	73	102	106	111	115	120	125	129	134	138
12	73	102	106	111	115	120	125	129	134	138
13	73	102	106	111	115	120	125	129	134	138
14	73	102	106	111	115	120	125	129	134	138
15	73	102	106	111	115	120	125	129	134	138
16	73	102	106	111	116	120	125	129	134	139
17	73	102	106	111	116	120	125	129	134	139
18	73	102	106	111	116	120	125	129	134	139
19	73	102	106	111	116	120	125	129	134	139
20	73	102	107	111	116	120	125	130	134	139
21	73	102	107	111	116	120	125	130	134	139
22	74	102	107	111	116	120	125	130	134	139
23	74	102	107	111	116	120	125	130	134	139
24	74	102	107	111	116	121	125	130	134	139
25	75	102	107	111	116	121	125	130	134	139
26	75	102	107	111	116	121	125	130	134	139
27	75	102	107	111	116	121	125	130	134	139
28	76	102	107	111	116	121	125	130	134	139
29	76	102	107	112	116	121	125	130	135	139
30	77	102	107	112	116	121	125	130	135	139
31	77	102	107	112	116	121	125	130	135	139
32	77	102	107	112	116	121	125	130	135	139
33	78	103	107	112	116	121	126	130	135	139
34	78	103	107	112	116	121	126	130	135	139
35	78	103	107	112	116	121	126	130	135	139
36	79	103	107	112	116	121	126	130	135	139
37	79	103	107	112	117	121	126	130	135	140
38	79	103	107	112	117	121	126	130	135	140
39	80	103	107	112	117	121	126	130	135	140
40	80	103	107	112	117	121	126	130	135	140
41	80	103	107	112	117	121	126	130	135	140
42	81	103	108	112	117	121	126	131	135	140
43	81	103	108	112	117	121	126	131	135	140
44	81	103	108	112	117	121	126	131	135	140
45	82	103	108	112	117	121	126	131	135	140
46	82	103	108	112	117	122	126	131	135	140
47	83	103	108	112	117	122	126	131	135	140
48	83	103	108	112	117	122	126	131	135	140
49	83	103	108	112	117	122	126	131	135	140
50	84	103	108	113	117	122	126	131	136	140

INFOPOST – Maxi. Charges in cents plus statutory VAT.

Weight (g)	0	100	200	300	400	500	600	700	800	900
51	84	103	108	113	117	122	126	131	136	140
52	84	103	108	113	117	122	126	131	136	140
53	85	103	108	113	117	122	126	131	136	140
54	85	103	108	113	117	122	126	131	136	140
55	85	104	108	113	117	122	127	131	136	140
56	86	104	108	113	117	122	127	131	136	140
57	86	104	108	113	117	122	127	131	136	140
58	86	104	108	113	117	122	127	131	136	140
59	87	104	108	113	118	122	127	131	136	141
60	87	104	108	113	118	122	127	131	136	141
61	87	104	108	113	118	122	127	131	136	141
62	88	104	108	113	118	122	127	131	136	141
63	88	104	108	113	118	122	127	131	136	141
64	88	104	109	113	118	122	127	132	136	141
65	89	104	109	113	118	122	127	132	136	141
66	89	104	109	113	118	122	127	132	136	141
67	90	104	109	113	118	122	127	132	136	141
68	90	104	109	113	118	123	127	132	136	141
69	90	104	109	113	118	123	127	132	136	141
70	91	104	109	113	118	123	127	132	136	141
71	91	104	109	113	118	123	127	132	136	141
72	91	104	109	114	118	123	127	132	137	141
73	92	104	109	114	118	123	127	132	137	141
74	92	104	109	114	118	123	127	132	137	141
75	92	104	109	114	118	123	127	132	137	141
76	93	104	109	114	118	123	127	132	137	141
77	93	105	109	114	118	123	128	132	137	141
78	93	105	109	114	118	123	128	132	137	141
79	94	105	109	114	118	123	128	132	137	141
80	94	105	109	114	118	123	128	132	137	141
81	94	105	109	114	119	123	128	132	137	142
82	95	105	109	114	119	123	128	132	137	142
83	95	105	109	114	119	123	128	132	137	142
84	96	105	109	114	119	123	128	132	137	142
85	96	105	110	114	119	123	128	133	137	142
86	96	105	110	114	119	123	128	133	137	142
87	97	105	110	114	119	123	128	133	137	142
88	97	105	110	114	119	123	128	133	137	142
89	97	105	110	114	119	123	128	133	137	142
90	98	105	110	114	119	124	128	133	137	142
91	98	105	110	114	119	124	128	133	137	142
92	98	105	110	114	119	124	128	133	137	142
93	99	105	110	114	119	124	128	133	137	142
94	99	105	110	115	119	124	128	133	138	142
95	99	105	110	115	119	124	128	133	138	142
96	100	105	110	115	119	124	128	133	138	142
97	100	105	110	115	119	124	128	133	138	142
98	100	106	110	115	119	124	129	133	138	142
99	101	106	110	115	119	124	129	133	138	142
100	101	106	110	115	119	124	129	133	138	142

INFOPOST – Groß. Charges in cents plus statutory VAT.
 (Example: An item weighing 203 g costs 69 cents net.)

Weight (g)	0	100	200	300	400	500	600	700	800	900
1	36	64	69	73	78	82	87	92	96	101
2	36	64	69	73	78	82	87	92	96	101
3	36	64	69	73	78	83	87	92	96	101
4	36	64	69	73	78	83	87	92	96	101
5	36	64	69	73	78	83	87	92	96	101
6	36	64	69	73	78	83	87	92	96	101
7	36	64	69	74	78	83	87	92	97	101
8	36	64	69	74	78	83	87	92	97	101
9	36	64	69	74	78	83	87	92	97	101
10	36	64	69	74	78	83	87	92	97	101
11	36	65	69	74	78	83	88	92	97	101
12	36	65	69	74	78	83	88	92	97	101
13	36	65	69	74	78	83	88	92	97	101
14	36	65	69	74	78	83	88	92	97	101
15	36	65	69	74	78	83	88	92	97	101
16	36	65	69	74	79	83	88	92	97	102
17	36	65	69	74	79	83	88	92	97	102
18	36	65	69	74	79	83	88	92	97	102
19	36	65	69	74	79	83	88	92	97	102
20	36	65	70	74	79	83	88	93	97	102
21	36	65	70	74	79	83	88	93	97	102
22	37	65	70	74	79	83	88	93	97	102
23	37	65	70	74	79	83	88	93	97	102
24	37	65	70	74	79	84	88	93	97	102
25	38	65	70	74	79	84	88	93	97	102
26	38	65	70	74	79	84	88	93	97	102
27	38	65	70	74	79	84	88	93	97	102
28	39	65	70	74	79	84	88	93	97	102
29	39	65	70	75	79	84	88	93	98	102
30	40	65	70	75	79	84	88	93	98	102
31	40	65	70	75	79	84	88	93	98	102
32	40	65	70	75	79	84	88	93	98	102
33	41	66	70	75	79	84	89	93	98	102
34	41	66	70	75	79	84	89	93	98	102
35	41	66	70	75	79	84	89	93	98	102
36	42	66	70	75	79	84	89	93	98	102
37	42	66	70	75	80	84	89	93	98	103
38	42	66	70	75	80	84	89	93	98	103
39	43	66	70	75	80	84	89	93	98	103
40	43	66	70	75	80	84	89	93	98	103
41	43	66	70	75	80	84	89	93	98	103
42	44	66	71	75	80	84	89	94	98	103
43	44	66	71	75	80	84	89	94	98	103
44	44	66	71	75	80	84	89	94	98	103
45	45	66	71	75	80	84	89	94	98	103
46	45	66	71	75	80	85	89	94	98	103
47	46	66	71	75	80	85	89	94	98	103
48	46	66	71	75	80	85	89	94	98	103
49	46	66	71	75	80	85	89	94	98	103
50	47	66	71	76	80	85	89	94	99	103

INFOPOST – Groß. Charges in cents plus statutory VAT.

Weight (g)	0	100	200	300	400	500	600	700	800	900
51	47	66	71	76	80	85	89	94	99	103
52	47	66	71	76	80	85	89	94	99	103
53	48	66	71	76	80	85	89	94	99	103
54	48	66	71	76	80	85	89	94	99	103
55	48	67	71	76	80	85	90	94	99	103
56	49	67	71	76	80	85	90	94	99	103
57	49	67	71	76	80	85	90	94	99	103
58	49	67	71	76	80	85	90	94	99	103
59	50	67	71	76	81	85	90	94	99	104
60	50	67	71	76	81	85	90	94	99	104
61	50	67	71	76	81	85	90	94	99	104
62	51	67	71	76	81	85	90	94	99	104
63	51	67	71	76	81	85	90	94	99	104
64	51	67	72	76	81	85	90	95	99	104
65	52	67	72	76	81	85	90	95	99	104
66	52	67	72	76	81	85	90	95	99	104
67	53	67	72	76	81	85	90	95	99	104
68	53	67	72	76	81	86	90	95	99	104
69	53	67	72	76	81	86	90	95	99	104
70	54	67	72	76	81	86	90	95	99	104
71	54	67	72	76	81	86	90	95	99	104
72	54	67	72	77	81	86	90	95	100	104
73	55	67	72	77	81	86	90	95	100	104
74	55	67	72	77	81	86	90	95	100	104
75	55	67	72	77	81	86	90	95	100	104
76	56	67	72	77	81	86	90	95	100	104
77	56	68	72	77	81	86	91	95	100	104
78	56	68	72	77	81	86	91	95	100	104
79	57	68	72	77	81	86	91	95	100	104
80	57	68	72	77	81	86	91	95	100	104
81	57	68	72	77	82	86	91	95	100	105
82	58	68	72	77	82	86	91	95	100	105
83	58	68	72	77	82	86	91	95	100	105
84	59	68	72	77	82	86	91	95	100	105
85	59	68	73	77	82	86	91	96	100	105
86	59	68	73	77	82	86	91	96	100	105
87	60	68	73	77	82	86	91	96	100	105
88	60	68	73	77	82	86	91	96	100	105
89	60	68	73	77	82	86	91	96	100	105
90	61	68	73	77	82	87	91	96	100	105
91	61	68	73	77	82	87	91	96	100	105
92	61	68	73	77	82	87	91	96	100	105
93	62	68	73	77	82	87	91	96	100	105
94	62	68	73	78	82	87	91	96	101	105
95	62	68	73	78	82	87	91	96	101	105
96	63	68	73	78	82	87	91	96	101	105
97	63	68	73	78	82	87	91	96	101	105
98	63	69	73	78	82	87	92	96	101	105
99	64	69	73	78	82	87	92	96	101	105
100	64	69	73	78	82	87	92	96	101	105

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